

W.9.B.2

AGENDA COVER MEMORANDUM

Agenda Date: June 8, 2005  
TO: Board of County Commissioners  
DEPARTMENT: Management Services  
PRESENTED BY: David Suchart, Director  
SUBJECT: IN THE MATTER OF AWARD OF BID LCP 2005-02 FOR A  
CONSTRUCTION CONTRACT FOR LANE COUNTY  
HISTORICAL MUSEUM ROOF REPLACEMENT IN THE  
AMOUNT OF \$82,848

1. Proposed Motion:

MOVE TO ACCEPT BID LCP 2005-02 FOR A CONSTRUCTION CONTRACT FOR LANE COUNTY HISTORICAL MUSEUM ROOF REPLACEMENT IN THE AMOUNT OF \$82,848.

2. Issue/Problem:

The museum facility which is owned by the County and by contract houses the Lane County Historical Museum has had roof failures over the past two winters. In order to protect the asset an allocation was placed in the FY05 CIP/Budget for repairs.

3. Discussion:

3.1 Background

Bid documents were prepared with a bid opening of May 19, 2005. Legal Notices for the construction contract for the project were prepared and advertised in the Register-Guard and the Daily Journal of Commerce on April 15, 2005. In response to the Invitation for Bid, three bids were received, as listed on the Bid Opening Recap Sheet. All bidders provided the First Tier Subcontractor Disclosure Forms.

3.2 Analysis

All bids were evaluated by Management Services, and by Berry Architects, for conformance to bid specifications and requirements. The bid submitted by

River Roofing was determined to best meet the bid specifications and had the lowest price.

### 3.3 Alternatives/Options

- a. Accept the base bid from River Roofing and award contract.
- b. Reject bids

### 3.4 Recommendation

It is recommended that award of bid LCP 2005-02 be made to the low responsive bidder, River Roofing based on conformance to bid specifications and the lowest price; a contract and change order to be signed by the vendor; and the County Administrator be authorized to execute the contract and change order.

### 4. Implementation/Follow-Up

Following approval of the bid award , a contract and change order will be signed by the vendor and delivered to the County Administrator for execution. A pre-construction meeting with the contractor will also be initiated.

### 5. Attachments:

- Board Order
- Bidders Proposal
- Bid Opening Recap Sheet

**IN THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON**

**ORDER NO.**

**IN THE MATTER OF AWARD OF  
BID LCP 2004-02 FOR THE  
LANE COUNTY HISTORICAL  
MUSEUM ROOF  
REPLACEMENT  
CONSTRUCTION CONTRACT**

**WHEREAS**, at the duly authorized time and place on May 19, 2005, David Suchart, Director of Management Services, under authority of Lane Manual Chapter 21, opened bids on the following:

**2005-02 FOR THE LANE COUNTY HISTORICAL MUSEUM ROOF REPLACEMENT CONSTRUCTION CONTRACT**


**WHEREAS**, all bids were evaluated by Management Services and Berry Architects for conformance to bid specifications; it is hereby

**ORDERED** that the low responsive bidder, River Roofing, be awarded a contract; that a construction contract be executed for the base bid amount of \$82,848 in accordance with bid specifications; and that the County Administrator be authorized to sign the contract.

**DATED this 8th day of June, 2005**

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Anna Morrison, Chair  
Lane County Board of Commissioners

**APPROVED AS TO FORM**  
Date 6/2/05 Lane County  
  
**OFFICE OF LEGAL COUNSEL**

**IN THE MATTER OF AWARD OF BID LCP 2005-02 FOR THE LANE COUNTY HISTORICAL MUSEUM ROOF REPLACEMENT CONSTRUCTION CONTRACT**

**BID OPENING RE-CAP SHEET**

Firm	Base Bid	Addenda Rcvd	Bid Security	Attended Pre-Bid	Complete Bid Form
River Roofing	\$82,848	X	X	X	X
Umpqua Roofing	\$89,700	X	X	X	X
All Roofs NW	\$84,659	X	X	X	X